

**Meeting Minutes**

**Date:** February 2, 2018

**Location:** Haynes Inman Educational Center, Jamestown, NC

**Scheduled Start Time**: 9:30

**Attendees:**

Council Members: Jolanda Hengstman, Barbara Meleney, Lara Brickhouse, Bob Beaudet, Teresa Hudson, Ann Hughes, Tim McMillan, Jennifer Parton, Amy Clark, Megan Davis, Kaky McPeak, Ashlie Beavers, Kelly Givens and Vicki Simmons

DPI: Laurie Ray – Consultant for PT, Medicaid, and Liaison for APE

Barbara called meeting to order at 9:55 am.

**Welcome/Housekeeping**

* Haynes Inman parade celebrating a 70th birthday for one of the PT’s at 10 am.
* Thanks to everyone who brought treats for the meeting!
* Congrats to Vicki for her Teacher of Excellence award for Guilford County!
* Congrats to Teresa for receiving the APE-TOY for this year!
* Jennifer proposed a t-shirt design: see the pictures attached to this email. If you visit S & S Active wear you can see different types of shirts. $8 for short sleeve, $15 for Long and $18 for a baseball shirt.

**Updates on 501c3/Joining NCAAHPERD: see attached handout**

* We will be changing verbiage of positions in November and add the 3rd position: President, President Elect and Vice President as a 3 year term.
* We need to create by-laws and a constitution ASAP
* We can create our own awards (up to 6).
* There was a NCAAHPERD board retreat that Barb and Kaky went to and they have since emailed information.
* As far as events go, we can do what we want and charge what we want (we keep all of the money!) All APE workshops come through the council.
* Our bank acct is at BB&T, Teresa keeps the checkbook and she, Aimee Scott and Carmen Glenn are the only ones with access.
* The generic NCAAHPERD webpage will have a link to our council website.
* NCAAHPERD is doing an e-newsletter that we can contribute to: send submissions to: Aimee Scott.
* We discussed selling shirts at conferences

**Overview of NC-APE recent & upcoming presentations:** \*need others to step up and present at conferences instead of the same folks always doing it\*

* Megan stated she will present on severe and profound
1. **EC APE Institute: see attachment for stats that Barbara shared at meeting**
* Overall feedback was very positive: participation, activities (make it take it), practical applications, demonstrations, engaging & fun!
* Suggestions: more space, more demonstrations, reserve a portion of the workshop for specific questions.
* Work with Amy McLemore to have technology set up & backed up-help to embed videos into PowerPoint.
* Lara will create a folder on the Drive for videos: people want to see adaptive equipment.
* Laurie had some suggestions:
	+ Offer more sessions at the PE Institute with offerings for different levels of participants (APE teachers, Service Providers, PE teachers, students)
	+ Laurie offered money through DPI for a workshop proposal: 21st century-handouts using email or an APP instead of print outs.
	+ Christie Roth’s You Tube channel has lots of videos of activities for severe & profound.
	+ She suggests putting in the total number for workshop to try and get a bigger space.
	+ Laurie stated that she thinks we are trying to do way too much in one workshop-need to break it down.
1. **Lara’s adventures…**
* She sent out an email with all of the wonderful apps and cool stuff!
* She reported trying to recruit in NY.
* Speed Stacks wants to meet this summer to come up with some innovative ideas.
* OPEN: universal design, Paralympic \*see email Lara sent out on 2/1/18 and send her rough ideas\*
1. **SHAPE Southern district:**
* Barbara and Jolanda are presenting a 75 minute make it take it session. Thanks ladies!
1. **SPELT:**
* Megan will do slack lines and balance.
* Lara is not sure she can present on OPEN as it is a conflict of interests with OPEN & Sportime.
1. **NPEI: July 24-25**
* Lauren Lieberman is a keynote speaker (Camp Abilities)
* Inclusion Rating Scale (testing instrument)
* Including VI in PE
* Wants to include “Universal Design”

**DPI Updates – Laurie (Contract APE position: update & submit NC-APE-AC Activity log by February 28)**

* Laurie to do an overview of APE with leadership.
* We can create on-line modules for Laurie to post on Canvas. Participants can get CEU’s through quizzes, homework and watching videos.
* She has been getting an increase in requests for IEP development/APE (PD available for request)
* Summer DPI Institutes can have contracts written for them so it can be strategic.
* Laurie can request funds (like mileage) for workshops.
* Laurie continues to put the APE consultant on her budget (even though it hasn’t been approved).
* She has completed the job description for the APE consultant, but nothing will happen until ECATS is rolled out.
* APE 101 PowerPoint hasn’t been posted publically yet due to no definitive guidelines: **Who can teach APE?**
* She has done a lot of research on this and what other states do.
* She feels there are compelling reasons to have certification.
* She feels it would be helpful to have a position statement.
* APE must be taught by a certified PE teacher.
* She is not recommending an APE point person in hopes that the consultant position will be approved.
* She is fighting for APE to be with curricular areas (Evaluations listed under curricular areas-not “other”)
* Laurie sent out ECATS info to the APE listserv: June 16-July 20 is the blackout period for ECATS & CCATS. July 2018 is the statewide implementation-depends how the pilot goes.
* See the ECATS website for information: <http://www.ncpublicschools.org/ecats/>

**Lara’s National Travels and Governor’s Teacher Advisory Committee updates:**

* **Governor’s Position on what PE will look like in 2018-19:**
* He supports PE-may be making a PSA re: your rights with info on who to contact in your area.
* Write a hand written letter to your legislator-Lara suggests that each school system give their teachers 10 minutes to write them.
* The Governor’s Council is looking for good things going on in each district-you can send to Lara.

Attrition: BIG DEAL with problem solving (teacher prep) 5,500 teachers left (3,000 beginning teachers) NC last year.

**Kaky’s Data taking App:**

* Kaky shared that she is working with two others to create an app for taking APE data.
* She will need others to pilot.
* The app will be for purchase.
* Closer to the end of the semester on a Saturday, she will meet with them to discuss how it works and piloting it.

**Updates by Region:**

* 1. Region 1 – Lara
* Camden Co/Elizabeth City asked for a presentation on severe AU.
	1. Region 2 – Ann and Megan
* Had someone reach out about UNC-W aquatics workshop, but never got back in touch.
	1. Region 3 – Barbara
* Barbara will be retiring at the end of the year-there will be two APE openings in Durham in July.
	1. Region 4 – Kaky
* Gets calls from Scotland Co.
	1. Region 5 – Tim, Vicki, Ashley
* 7 APE specialists in Guilford County
	1. Region 6 – Jolanda, Amy, Kelly
		+ - Kelly and Jolanda put together a presentation for Gaston County, but the snow day has delayed it.
			- Mark Manross (PE Central) called regarding North Shelby HS (self-contained school) wanting a presentation on APE in August. This would be on behalf of PE Central.
* CMS and SO are offering a Unified Champion Schools presentation on a Saturday for 4 hours to talk about what it means to be a UCS school, offer demonstrations, and to recruit more UCS schools. This is for 1 Gen-Ed and 1 PE teacher from each school. UCS gives each school $100 for transportation and $250 for equipment and t-shirts.
	1. AC will continue to explore possible replacement for Region 7
	2. Region 8 – Teresa and Jennifer
* Buncombe County has been asked to do a 2 hour in-service for the district on: APE 101, having a sensory friendly gym, a yoga demonstration and resource sharing.
* District 8 wants a presentation for teachers, parents, etc... In April of this year.

**University Update:** Bob

* Bob was contacted by the department of labor as an expert in the field of APE!
* They want input to go through surveys in order to update job information on APE.
* NCPEID directed the DOL to Bob-so THANKS to YOU!

**Updates in NC Politics/News: Vicki**

* Schools had to apply to do the double entries for the ECATS pilot.
* Bill Hussey said the forms will be available for teachers to look at next month (March).
* POLITICS: Make friends, then ask for help-kudos to you Vicki for being an amazing advocate! Laurie suggested Vicki instruct others on how to advocate ☺
* The DPI Summer Institute is always the last week in July at UNC-G.
* Davidson Co. will have an opening as Stephanie Shoaf is leaving.
* CAPE at NC-ATT…anyone hear anything? We think everyone is waiting until the new rollout.
* Haynes-Innman does an awesome Indoor/Outdoor adventure Day in cooperation with Parks & Recreation.
* Vicki shared that her principal walked 28.3 miles to raise money for Make a Wish and the school sponsored him through a “Walk & Wheel” event to raise funds-COOL!
* ECATS training happened on 2/19 and the pilot was implemented on 2/23 (TODAY!)

**Financial Report: Teresa**

* $ 320.25 in the account. Hoping that this time next year we will have a lot more! A discussion was had (at the meeting and via emails) about ordering new business cards. I believe the consensus was to order just enough to get though and wait to see if NCAAHPERD changes names to SHAPE NC.

**Website Updates: Megan**

***\*Reminder to update the Activity Log on the webpage when you talk to folks who reach out with the time spent.***

* If you have anything for the webpage-please send it to Megan or Kelly

**Last minute information:**

* DPI is now monitoring APE and they are looking at verification of service delivered, lesson plan, attendance & what you did (worked on: like objective #2)
* Lack of connection between goals & program (goals continuing and not being updated)
* Laurie suggested we send a sample template to DPI progress monitors and HI, VI to see if it will work for them.
* \*Kelly will send the form for progress monitoring.

**Upcoming Great Activities submissions:**

* Ashlie will be featured next!
* April 1: Kelly

**Work Goal: tabled until next meeting**

* Position Statement with licensure recommendations

**Future Meeting Dates:**

* April 27 is the final meeting for the year.
* Dues due? Not sure….

Meeting adjourned 2:24pm

 Respectfully submitted by: Amy Clark